

BUSINESS, MANAGEMENT, FINANCE, SALES AND SERVICE

ENTRY LEVEL CAREERS

- telephone survey/ solicitation operator
- mail room clerk/ sorter
- business messenger/ letter carrier
- travel counsellor
- airline ticket/ cargo/ sales clerk
- tour and travel guide
- street vendor/ door to door salesperson
- food and beverage server
- cleaner, janitor, housekeeper
- security guard
- dry cleaning, laundry worker
- shipper/ reciever
- bank teller, cashier

COLLEGE DIPLOMA OR APPRENTICESHIP

- manager, supervisor (all sectors)
- human resource management officer
- customer service representative
- insurance or real estate agent
- accountant, bookkeeper, payroll officer
- secretary, administrative assistant
- property manager
- retail sales manager
- cook, baker (apprenticeship)
- chef, restaurant manager
- conference and event planner
- hotel and resort/spa manager
- recreational facilities manager
- sales and marketing
- financial consultant
- sports administration

UNIVERSITY OR APPLIED DEGREES

- senior manager, supervisor, executive
- financial/ tax auditor
- bank manager
- chartered accountant
- investment analyst
- securities agent
- investment dealer or broker
- human resource management
- personnel and recruitment officer
- conference and event planner
- public relations consultant
- hotel & hospitality senior manager
- marketing consultant/ manager
- sports management / administration

SECONDARY SCHOOL PATHWAYS: Check for College & University program specific pre-requisites & recommendations!

GRADE 9	GRADE 10	GRADE 11	GRADE 12
<p>SUGGESTED ELECTIVES:</p> <ul style="list-style-type: none"> • Visual art/ music/ drama • Integrated Technology 	<p>SUGGESTED ELECTIVES:</p> <ul style="list-style-type: none"> • Introduction to business • Communication Technology • Computer Science • Visual Arts • French 	<p>SUGGESTED ELECTIVES: (may be taken in grades 11 or 12 for college or workplace bound students)</p> <ul style="list-style-type: none"> • Accounting • marketing • Entrepreneurial studies • Media studies • Presentations and speaking skills • French • Visual art • Introduction to Anthropology • Understanding Canadian Law • Travel and Tourism • Communications Technology • Computer Science 	<p>SUGGESTED ELECTIVES:</p> <ul style="list-style-type: none"> • Accounting • Economics • Introduction to International Business • International and Canadian Law • Canadian and World issues • Geo-technology (GIS) • French • Mathematics (University often requires 2) • Visual Art • Communications Technology • Computer Science

****COOPERATIVE EDUCATION COURSES IN GRADES 11 AND/ OR 12 ARE ENCOURAGED FOR ALL PATHWAYS**